



Government of Sindh
Sindh Peoples Housing for Flood Affectees
(SPHF)



PROCUREMENT OF NON-CONSULTING SERVICES

REQUEST FOR QUOTATION

Event on Referral Pathways for Gender Based Violence (GBV) Prevention & Response

Our Reference: PK-SPHFC-395394-NC-RFQ

Dated: 30th November 2023

1. The Government of Sindh has received credit through EAD, Govt. of Pakistan from the International Development Association towards the cost of Sindh Flood Emergency Housing Reconstruction Project (the Project). Sindh Peoples Housing for Flood Affectees (the Company) is implementing agency of the project. The Company intends to apply a portion of the proceeds of this credit to eligible payments under the Contract for which this RFQ is issued.
2. The Company now invites quotations for the Procurement of the Services for **Event on Referral Pathways for Gender Based Violence (GBV) Prevention & Response** from reputed firms having previous experience to provide these types of non-consulting services.

Detailed Description of Services is available on Company's website www.sphf.gos.pk

3. The required services will include following:
 - a. Secure an event venue at a local hotel or any other suitable venue located in Sukkur city, accommodating 150 guests.
 - b. Organize lunch arrangements and mineral water for guests and participants.
 - c. Transportation of women beneficiaries to venue.
 - d. Design and install the stage with large screen.
 - e. Install and manage the sound system for the event.
 - f. Install and manage additional lighting.
 - g. Printing and installation back drop, standees, flyers, brochures etc.
 - h. Thematic theatre performance on gender-based violence.
 - i. Produce 100 high-resolution pictures and videography of event.
 - j. Prepare appreciation Shields/Souvenirs.
4. The received quotations will be evaluated as per 'RFQ' method of procurement in accordance with the World Bank Procurement Regulations for IPF Borrowers dated July 2016 as revised through Fourth Edition, November 2020 available on www.worldbank.org. The acceptable terms and conditions of the lowest, responsive and technically compliant quotation shall be incorporated in the Contract.
5. The event will be held on **10th December 2023 at Sukkur**. The quotations containing the technical and financial details with complete profile of the service providers/ firms also indicating the relevant experience may be addressed and submitted to the Chief Executive Officer SPHF on the address below on or before **07th December 2023** during the business hours.



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6. The quotation must be valid for atleast 15 days from the submission date and the quoted price should include all the applicable local taxes/duties and transportation charges etc.

---s/d---

Khalid Mehmood Shaikh (CEO)
Bungalow # 20 Block 7/8, Modern
Cooperative Housing Society,
Tipu Sultan Road, Karachi



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Event on Referral Pathways for Gender Based Violence (GBV) Prevention & Response
(Activity No. PK-SPHFC-395394-NC-RFQ)

Description of Services

1. The event management company shall arrange the entire event including the following services:
 - a. Secure an event venue at a local hotel or any other suitable venue located in Sukkur city, accommodating 150 guests.
 - b. Organize lunch arrangements and mineral water for guests and participants.
 - c. Transportation of women beneficiaries to venue.
 - d. Design and install the stage with large screen.
 - e. Install and manage the sound system for the event.
 - f. Install and manage additional lighting.
 - g. Printing and installation back drop, standees, flyers, brochures etc.
 - h. Thematic theatre performance on gender-based violence.
 - i. Produce 100 high-resolution pictures and videography of event.
 - j. Prepare appreciation Shields/Souvenirs.
2. The event will be held on 10th December 2023 in Sukkur.