

# **Sindh Public Peoples Housing for Flood Affectees**



## **National Competitive Bidding**

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**PROCUREMENT OF NON – CONSULTING SERVICES**  
**INTERNATIONAL DAY FOR RURAL WOMEN**  
**AT SUKKUR**

**(IFB No. PK-SPHF-05-NC-NCB)**

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**September 2024**

# Invitation for Bids

## INTERNATIONAL DAY FOR RURAL WOMEN AT SUKKUR

Dated: 24<sup>th</sup> September 2024

IFB No.: PK-SPHF-05-NC-NCB

1. The Sindh People's Housing for Flood Affectees (SPHF) has received the funding from Government of Sindh towards the cost of Sindh Flood Emergency Housing Reconstruction Project (SFEHRP). It is intended that part of the proceeds of this allocated fund will be applied to eligible payments under the contract for International Day for Rural Women at Sukkur. Bidding is open to all service providers, under Sindh Public Procurement Rules 2010 (Amended 2019).
2. The Sindh People's Housing for Flood Affectees (SPHF) now invites sealed bids from eligible service providers for the Procurement of the event management services for **International Day for Rural Women at Sukkur** from reputed firms having atleast 03 years of previous experience to provide these types of non-consulting services.
3. The required services will include following:
  - i. Hall and Space for Stalls
  - ii. SMD Screen and Panels
  - iii. Sound system
  - iv. Branding and IEC Material
  - v. Food and Refreshments (No. of guests 150)
  - vi. Transportation of women beneficiaries to venue
  - vii. Shields/Souvenirs
  - viii. Thematic theatre performance
  - ix. Video and Photography.
4. Interested eligible bidder/service provider may obtain description of services from the company's website [www.sphf.gos.pk](http://www.sphf.gos.pk), for any inquiries please email us at [cpo@sphf.gos.pk](mailto:cpo@sphf.gos.pk)
5. The event will be held on **15<sup>th</sup> October 2024 at Sukkur with around 150 guests**. The bids containing the technical and financial details with complete profile of the service providers/firms also indicating the relevant experience may be addressed and submitted to the Chief Executive Officer SPHF on the address below on or before **09<sup>th</sup> October 2024** during the business hours.
6. The quotation must be valid for atleast 15 days from the submission date and the quoted price should include all the applicable local taxes/duties and transportation charges etc.
7. The bid security amounting to 2% of the bid price shall be furnish in the name of Sindh People's Housing for Flood Affectees (Bid security is acceptable in the form of Pay order, Cheque or Bank Guarantee).
8. The bidders are requested to give their best and final prices as no negotiations are expected

---Signed---

**(Khalid Mehmood Shaikh)**

Chief Executive Officer – SPHF

Bungalow # 20 Block 7/8,

Modern Cooperative Housing Society,

Tipu Sultan Road Karachi.

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# Description of Services

## INTERNATIONAL DAY FOR RURAL WOMEN AT SUKKUR

(Activity Ref # PK-SPHF-05-NC-NCB)

1. The event management company shall arrange the entire event including but not limited to the following services:
  - a. Hall and Space for Stalls
  - b. SMD Screen and Panels
  - c. Sound system
  - d. Branding and IEC Material
  - e. Food and Refreshments
  - f. Transportation of women beneficiaries to venue
  - g. Shields/Souvenirs
  - h. Thematic theatre performance
  - i. Video and Photography
  
2. The event will be held on 15<sup>th</sup> October 2024 at Sukkur.

# 1. Bid Form and Price Schedules

Date: \_\_\_\_\_

IFB No.: PK-SPHF-05-NC-NCB

To,

Sindh People's Housing for Flood Affectees (SPHF),  
Bungalow # 20 Block 7/8, Modern Cooperative Housing Society,  
Tipu Sultan Road Karachi.

Gentlemen and/or Ladies:

Having examined the bidding documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver the services for International Day for Rural Women at Sukkur in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]*.

We undertake, if our Bid is accepted, to deliver the non-consulting services in accordance with the requirement of the description of services.

We agree to abide by this Bid for a period of 15 days from the date fixed for Bid opening, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "none")

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_\_.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

## 2. Contract Form

THIS AGREEMENT made the \_\_\_\_\_ day of October 2024 between Sindh People's Housing for Flood Affectees of Islamic Republic of Pakistan (hereinafter called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for non-consulting services, viz., International Day for Rural Women and has accepted a bid by the Service Provider for the supply of those services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Bid Form and the Price Schedule submitted by the Bidder;
  - (b) the Procuring agency's Notification of Award.
  - (c) the Description of Services
3. In consideration of the payments to be made by the Procuring agency to the Service Provider as hereinafter mentioned, the Service Provider hereby covenants with the Procuring agency to provide the services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Service Provider in consideration of the provision of the Goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract on production of completion report immediately after the event.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Procuring Agency)

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Service Provider)